

01/2017 JW



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**STATE OF DELAWARE**  
**BOARD OF NURSING HOME ADMINISTRATORS**

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<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF NURSING HOME ADMINISTRATORS</b>
<b>MEETING DATE AND TIME:</b>	<b>Tuesday, January 10, 2017 at 1:00 p.m.</b>
<b>PLACE:</b>	<b>Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904</b>
<b>MINUTES FOR APPROVAL:</b>	<b>April 11, 2017</b>

**MEMBERS PRESENT**

Michael Salitsky, President  
Ray Quillen, Vice-President  
Eleanor Allione  
Cecilia Jones  
Jenifer Vaughn  
Gwendolyn Benton

**MEMBERS ABSENT**

Timothy Bane

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Kevin Maloney, Deputy Attorney General

**OTHERS PRESENT**

William Brawders  
Tim Yoder

**CALL TO ORDER**

Mr. Salitsky called the meeting to order at 1:03 p.m.

**REVIEW OF MINUTES**

A motion was made by Mr. Salitsky, seconded by Ms. Vaughn, to approve the minutes from the September 13, 2016 meeting as amended. The motion carried unanimously.

## **UNFINISHED BUSINESS**

### **Review List of Crimes Substantially Related to the Board of Nursing Home Administrators**

Mr. Maloney drafted the current list of crimes substantial to the profession with classifications for the Board to review. Mr. Maloney explained the current process for an applicant who has crimes that fall on this list and the barriers that exist for licensure. Due to the length of time that has passed since the Board's last meeting, Mr. Maloney feels that the Board should continue reviewing the current list for revisions and revisit this agenda item at the March 14, 2017 meeting.

### **Compliance to Final Order – J. Andrew Byrd, #29-02-15**

Mr. Byrd submitted a letter to the Board explaining the steps that have been taken to be compliant with the final order. After a review, Mr. Maloney stated that Mr. Byrd is currently acting in compliance to the final order.

## **NEW BUSINESS**

### **Ratify Nursing Home Administrator Applications – Reciprocity**

A motion was made by Mr. Salitsky, seconded by Mr. Quillen, to approve the ratified application of Mark Quinlan. The motion carried unanimously.

A motion was made by Mr. Salitsky, seconded by Ms. Benton, to approve the ratified application of David Gearing. The motion carried unanimously.

### **Ratify Temporary Nursing Home Administrator Applications**

A motion was made by Mr. Salitsky, seconded by Mr. Quillen, to approve the ratified temporary nursing home administrator application of John Teoli. The motion carried unanimously.

### **Review of Continuing Education Activities**

After review, a motion was made by Mr. Quillen, seconded by Mr. Salitsky, to approve the continuing education request from Health Care Association of New Jersey titled "HCANJ 68<sup>th</sup> Annual Convention and Expo" for 20 hours. The motion carried unanimously.

After review, a motion was made by Mr. Quillen, seconded by Mr. Salitsky, to approve the continuing education request from Adrienne Indellini titled "Introduction to Bridge to Rediscovery Training (Alzhiemers)" for 14.75 hours. The motion carried unanimously.

### **Review and Consider Recommendation of Chief Hearing Officer – Laura Dittmar, #H1-0000849**

After review, a motion was made by Mr. Salitsky, seconded by Ms. Vaughn, to accept the recommendation of the Chief Hearing Officer for Laura Dittmar as presented. The motion carried unanimously.

### **Ratify Nursing Home Administrator Applications**

A motion was made by Mr. Salitsky, seconded by Ms. Jones, to approve the ratified application of Paul Taylor. The motion carried unanimously.

### Review of Final AIT Progress Reports

After review, a motion was made by Mr. Salitsky, seconded by Ms. Vaughn, to approve the final AIT progress report for William Brawders and approve him to sit for the examination. The motion carried unanimously.

After review, a motion was made by Mr. Salitsky, seconded by Ms. Vaughn, to approve the final AIT progress report for Timothy Yoder and approve him to sit for the examination contingent upon receipt of completion of 120-hour course. The motion carried unanimously.

### Ratify AIT Extension

A motion was made by Mr. Salitsky, seconded by Ms. Jones, to approve the ratified AIT extension of Barnabas Kerkula. The motion carried unanimously.

### Review of AIT Progress Reports

After review, a motion was made by Mr. Salitsky, seconded by Ms. Allione, to approve the progress report of Leslie Jaffey. The motion carried unanimously.

After review, a motion was made by Mr. Salitsky, seconded by Mr. Quillen, to approve the progress report of Jessica Bannan. The motion carried unanimously.

### **CORRESPONDENCE**

There was no correspondence.

### **OTHER BUSINESS BEFORE THE BOARD**

The Board has a brief discussion on the number of times that an applicant has to take and pass the examination with emphasis on the temporary nursing home administrators' limit. The Board will revisit this discussion at the March 14, 2017 meeting.

### **PUBLIC COMMENT**

There was no public comment.

### **NEXT MEETING**

The next meeting will be March 14, 2017 at 1:00 p.m. in Conference Room C.

### **ADJOURNMENT**

There being no further business, a motion was made by Mr. Salitsky, seconded by Ms. Jones, to adjourn the meeting at 2:04 p.m. The motion carried unanimously.  
Respectfully submitted,

*Jennifer L. Witte*

Administrative Specialist II